

UNIT: _____

DATE: _____

**Express Self Storage Alvin
1597 S. Hwy 35 Bypass
Alvin, Texas 77511
(281)-756-0004**

Notice of Intent to Vacate

Date: _____

Unit Number: _____

To whom it may concern:

I, Understand that I am required to give a 10 day notice before I vacate.
I understand that if I vacate before the end of the month, any unused days of rent will be forfeited, and no refund will be issued to me, as my rental contract states.

You are hereby advised that the undersigned will vacate the storage unit listed above by _____, _____. I agree that I will leave the unit swept, empty, and in good condition. If I fail to vacate by the above date I will give notice to the manager that I would like to retain my nit until a later date.

Tenant Signature

Rent Paid Thru: _____

Tenant Name

Amount Paid: \$ _____

Company Name

Forwarding Address if Applicable

City, State, Zip

Manager's Inspection of Vacant Unit

I, the undersigned, give notice that the above listed unit is vacant and that said vacancy was discovered:

- () Clean, swept, and empty with no lock on it.
- () With miscellaneous trash, debris, and or abandon with no lock.
- () With miscellaneous trash, debris during the course of normal collection procedure when lock was cut.
- () Empty during the course of normal collection procedure when lock was cut.
- () Emptied during the course of normal auction procedures. Amount collected during auction was \$ _____.
- () Transferred to unit number _____ with credit of \$ _____.

Resident Manager Signature